



INFLUENCE AT WORK
Proven Science for Business Success

Consulting Request Form

To ensure that there is a good fit between INFLUENCE AT WORK (IAW) Influence Consulting and the needs of our clients, we request that all consulting requests are initiated by completing this form.

Name	_____	Phone	_____
Title	_____	E-mail	_____
Organization	_____		

Decision makers for this project:

Name(s):	_____	Name(s):	_____
Title(s):	_____	Title(s):	_____
Phone(s):	_____	Phone(s):	_____
E-mail(s):	_____	E-mail(s):	_____

Estimated Time required _____

Estimated start date for consulting work _____

Estimated completion date of consulting work _____

What departments are involved with your targeted project?

Approximately, how many internal people are involved with this project?

Briefly describe this project and your top three challenges:

Are there any deadlines involved, if so what are they?

It is understood that the client will pay an hourly fee for the initial consulting conversation based on the consultant's fee schedule. This initial consulting conversation fee will be applied to the total consulting fee, should there be an agreement to proceed to a consulting project.

Please return this form to chris@influenceatwork.com or by fax to 480-967-1044.

Signature

Date